



# SHIRE OF CARNARVON

# MINUTES

## ANNUAL ELECTORS GENERAL MEETING

## FRIDAY 14 APRIL 2023

### CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on

.....  
as a true and accurate record  
.....Chairman

Council Chambers, Stuart Street  
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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Carnarvon during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnarvon. The Shire of Carnarvon warns that anyone who has an application lodged with the Shire of Carnarvon must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnarvon in respect of the application.

To be noted that, in accordance with Regulation 11 of the Local Government (Administration) Regulations 1996, the minutes of the Council Meeting are a record of the decisions of the Council, any additional officers' advice, and explanatory notes as required. The minutes contain a summary of questions asked by members of the public and the answers given. The minutes are not a transcript of the proceedings of the meetings.

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**MINUTES OF THE ANNUAL ELECTORS GENERAL MEETING HELD IN THE COUNCIL CHAMBERS, STUART STREET, CARNARVON ON FRIDAY 14 APRIL 2023**

The meeting was declared open at 5.30pm

**1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE**

Cr E Smith .....	Shire President
Cr M Ferreirinha.....	Councillor, Plantation Ward
Cr A Fullarton .....	Councillor, Town Ward
Mrs A Selvey.....	Chief Executive Officer
Mr A Thornton .....	Deputy Chief Executive Officer
Mrs D Hill .....	Senior Executive Officer
Observers .....	5
Apologies .....	Cr Maslen; Cr Skender; Cr Cottrell; Cr Vandeleur; Cr Langley

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**2.0 CONFIRMATION OF MINUTES**

**AGM 1/4/23**

**COUNCIL RESOLUTION**

**Cr Fullarton/Cr Smith**

*That the minute of the AGM held on 8 November 2022 be confirmed as a true and accurate record of proceedings.*

**CARRIED**  
**F4/AO**

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**3.0 PUBLIC QUESTION TIME**

Mr Keith Deimel of Carnarvon –

**Question** – Expenditure in and out is similar to last year’s budget figures. Operating grants indicate \$4m and yet Shire received over \$10m. Where did the extra \$6m come from and what was it spent on.

**Answer** - The Council budget for what they anticipate will be received from the Federal Governments Financial Assistance Grants (FAGS) in advance – this is carried forward as surplus.

**Question** – In the financials (pie graphs) it shows a total expenditure by class of \$124m? Is this not a typographical error as this does not read right for a small Shire?

**Answer** - On page 17 of the Annual Report the financial pie graphs 3 and 4 relate to the balance of capitalised expenditure as per the Statement of Financial Position as at 30 June 2022 (page 4 of the 2022 Annual Financial Report). Further detail is provided at Note 7(a) and Note 8(a), pages 16 and 18 of the 2022 Annual Financial Report respectively. From the 2022 Annual Financial Report graph 3 shows a break-up of Infrastructure Assets – Note 8(a) page 18. Graph 4 is a graphical representation of the 30 June 2022 balance of capitalised assets, Note 7(a) and Note 8(a).

Below is Note for page 17 of Annual Report for bottom of page.

Note: graphs 3 and 4 relate to the balance of capitalised expenditure as per the Statement of Financial Position as at 30 June 2022. As shown on page 4 of the 2022 Annual Financial Report.

Mr Max March of Toyworld –

#### Robinson Street Roadworks

**Question** – In relation to the Robinson Street roadworks is the Project Manager independent to the contractor.

**Answer** - yes – Greenfields will have someone on the ground.

**Question** - will it be cement stabilised and how long will it take to complete the works.

**Answer** - Should take 3 weeks to finish for the concrete and drainage works. The Project Manager will come and speak to all business owners – works to commence after July school holidays.

**Question** - are there penalties for works running over schedule.

**Answer** – the contract has not been finalised at this stage.

**Question** – will the drainage issues be addressed at end of Woolworths.

**Answer** – there are detailed drainage works which have been scoped and we can share with you.

**Question** – does the works include electrical, drainage or is this separate to the roadworks and will be done within the 12 weeks.

**Answer** - All works will be done after the busy season as one package – drainage works will not impact road closure.

**Question** – so 4 weeks of the 12 weeks total will be doing the drainage.

**Answer** – yes.

**Question** – if there are any variations to the contract will Council be notified.

**Answer** – there will be no change to the contract unless it goes to Council for endorsement.

#### Issues in Carnarvon

**Question** – with the atmosphere in Carnarvon and the media attention due to the anti social issues, is the State Government going to work with us to find a solution.

**Answer** – Yes – the idea was to bring our issues to the forefront with the media – this has worked and the Shire now has the attention of the State Government. The Shire's aim is now to promote Carnarvon in a positive light with no negative press. The WA Police have been working hard to progress programs such as the T120 and the Shire has met with 6 Ministers over the last month. We also have another MP visiting Carnarvon next week to discuss the issues. We have very positive developments happening included the dredging of the fascine and Carnarvon is now housing senior managers such as WA Police Commissioner.

#### Festival Ground Lights

**Question** – can the Shire have small ball lights installed at the Festival Grounds – can the Shire seek leverage funding to start the process as the lights are very expensive – with the lighting in place more night games of football etc. and will also keep the youth busy and off the streets.

**Answer** – will consider.

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Ms Donna Goodman of Carnarvon –

**Question**- why is the cinema closed

**Answer** – there are a number of technical issues which are stopping the cinema from running – these are currently being looked into.

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#### 4.0 RECEIVING OF THE ANNUAL REPORT

#### 4.1 ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

File No:	ADM0171
Date of Meeting:	14 April 2023
Location/Address:	Shire of Carnarvon
Name of Applicant:	N/A
Name of Owner:	Shire of Carnarvon
Author/s:	Andrea Selvey, Chief Executive Officer
Declaration of Interest:	Nil
Previous Reports:	Annual Report
Schedules:	Schedule 4.1 – Previous AGM Minutes

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#### Authority / Discretion

	<b>Advocacy</b>	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
	<b>Executive</b>	The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
	<b>Legislative</b>	Includes adopting local laws, town planning schemes and policies.
	<b>Quasi-Judicial</b>	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses.
	<b>Information</b>	Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).

#### Summary of Item:

The Electors of the Shire of Carnarvon are requested to receive:

- The Report of the Shire President for the year ended 30 June 2022;
- The Report of the CEO for the year ended 30 June 2022;
- The Annual Report and Financial Statements for the year ended 30 June 2022; and
- The Auditors Report for the Financial Statements for the year ended 30 June 2022.

These reports are contained within one document titled the 2021/2022 Annual Report made available on the Shire's website, at the Administration Office and at the Carnarvon Library.

**Background:**

The Annual Financial Report for the year ending 30 June 2022 was submitted in draft to the Shire Auditor, audited, and subsequently adopted by Council as part of the Shire of Carnarvon Annual Report 2022 at the Ordinary Meeting of Council held on 28 March 2023.

**Stakeholder and Public Consultation:**

N/A

**Statutory Environment:**

Local Government Act 1995

**Relevant Plans and Policy:**

Nil

**Financial Implications:**

Nil

**Risk Assessment:**

		STEP 3 – Risk Tolerance Chart Used to Determine Risk				
Consequence		Insignificant 1	Minor 2	Major 3	Critical 4	Extreme 5
Likelihood						
Almost certain	A	High	High	Extreme	Extreme	Extreme
Likely	B	Moderate	High	High	Extreme	Extreme
Possible	C	Low	Moderate	High	Extreme	Extreme
Unlikely	D	Low	Low	Moderate	High	Extreme
Rare	E	Low	Low	Moderate	High	High

Risk Category	Description	Rating (Consequence x likelihood)	Mitigating Action/s
Financial	N/A	N/A	
Health & Safety	N/A	N/A	
Reputation	N/A	N/A	
Service disruption	N/A	N/A	
Compliance	N/A	N/A	
Property	N/A	N/A	
Environment	N/A	N/A	
Fraud	N/A	N/A	

**Community & Strategic Objectives:**

This item contributes to overall achievement of multiple the Objectives in the Community Strategic Plan through the building of trust by effective and competent Shire operations in the community's interest.

OFFICER'S RECOMMENDATION

*That the Shire of Carnarvon Annual Report for the year ended 30 June 2022 incorporating the Shire President's Report, CEO's Report, 2021/2022 Financial Statements and Auditors Report, as adopted by Council at the Ordinary Meeting of Council on 28 March 2023, be received by the Electors of the Shire of Carnarvon.*

**AGM 2/4/23**

**COUNCIL RESOLUTION & OFFICER'S RECOMMENDATION**

***Cr Fullarton/Cr Ferreirinha***

*That the Shire of Carnarvon Annual Report for the year ended 30 June 2022 incorporating the Shire President's Report, CEO's Report, 2021/2022 Financial Statements and Auditors Report, as adopted by Council at the Ordinary Meeting of Council on 28 March 2023, be received by the Electors of the Shire of Carnarvon.*

**CARRIED**

**F4/AO**

Cr Fullarton wished it to be noted that the CEO Andrea Selvey and Deputy CEO Alan Thornton, along with all staff, are to be thanked for their efforts in producing a balanced budget and within a timely manner.

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**5.0 GENERAL BUSINESS AS PERMITTED BY THE SHIRE PRESIDENT**

Rubbish Service Charge

Mr Keith Deimel made a statement regarding the Shire's rubbish service charge as it is substantially greater than the service charge implemented by the City of Stirling – seems disproportionate.

ACROD Parking and Infringing

Mr Keith Deimel stated that the State Government has amended regulations to increase penalties for people who park illegally in ACROD parking bays. This is something that the Council should be enforcing and getting the Rangers to police.

Illegal Dumping & Rubbish Tip Operating Days

Mr Keith Deimel also stated that the illegal rubbish dumping in bush areas is growing at a quick rate and considers that the reason for this is people can't go to the waste disposal site on the weekends and therefore dumping.

President Smith responded and agreed with Mr Deimel that there has been an increase in illegal dumping and the closure of the waste disposal site on Saturdays was discussed with Council prior to this occurring. The issue Council faces with having the tip open all weekend is staffing the tip as there is to be a minimum of 2 people in attendance at all time. When deciding to close the tip Saturday statistics showed that the tip traffic was minimal compared to Sunday and therefore the decision to close. It should be noted that complaints regarding the closure on Saturday is minimal. I would put the illegal dumping issue down to laziness.

Cr Fullarton added to the conversation and stated that Council recently spent \$20,000 in cleaning up illegally dumped rubbish in the worst affected areas and that signage and cameras have been installed to deter the activity.

President Smith responded and stated that Council may be willing to revisit the opening hours of the tip should it be warranted.

Recycling

Ms Donna Goodman asked as to why there is no recycling in Carnarvon in relation to plastics, cardboards etc.

President advised that the Containers for Change has made a significant difference in the recycling of cans, glass bottles and some drink containers. Recycling was previously trialled but unfortunately due to a contaminants issue (ie. containers not being rinsed etc.) this was stopped.



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**6.0 CLOSURE:**

The Chairman thanked all for attending and declared the meeting closed at 6.06pm