



SHIRE OF CARNARVON

AGENDA FORUM NOTES

AGENDA FORUM MEETING
TUESDAY 22 OCTOBER 2024

GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

SHIRE OF CARNARVON
AGENDA FORUM MEETING HELD ON TUESDAY 22
OCTOBER 2024
COMMENCING AT 8.30AM

1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Cr E Smith	Presiding Member/Shire President
Cr B Maslen	Councillor, Gascoyne/Minilya Ward
Cr L Skender	Councillor, Plantation Ward
Cr L Vandeleur	Councillor, Town Ward
Cr M Ferrierinha	Councillor, Plantation Ward
Cr D Maslen	Councillor, Town Ward
Cr P Kelly	Councillor, Town Ward
Cr A Cottrell	Councillor, Coral Bay Ward
Mrs A Dexter	Chief Executive Officer
Mr D Nielsen	Executive Manager, Infrastructure Services
Mr S Louwe	Manager, Regulatory Services (part of meeting)
Mrs D Hill	Senior Executive Officer

Apologies	Nil
Observers	Nil
Leave of Absence	Nil

1.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

President Smith – Impartiality Interest– Item 7.3.2 – Management of the Blowholes Reserve
Cr Cottrell -Impartiality Interest – Item 7.4.1 – RFT 06/2024 Coral Bay Amenity Cleaning Services – Award of Tender
Cr Skender - Impartiality Interest – Item 7.4.1 – RFT 06/2024 Coral Bay Amenity Cleaning Services – Award of Tender

2.0 DEPARTMENTAL REPORTS

2.1 GOVERNANCE

7.1.1 Actions Performed Under Delegated Authority

A question was raised in relation to Building Application B24/072 and where this was situated in Robinson Street.
Stefan Louw advised that it was in fact the temporary workers accommodation located on Lot 1.

7.1.2 WALGA Advocacy Position – Local Government Elections

Nil discussion

2.2 CORPORATE & COMMUNITY SERVICES

7.2.1 Accounts Paid Under Delegation September 2024

Query was raised in relation to the floor coverings payment to the building being leased by Coral Coast Helicopters.

Mr Nielsen advised that in order for the lease to be finalised one of the conditions was that the floor coverings were to be replaced and until this was agreed upon the lessor would not sign off on the lease. The lease was structured around having the floor coverings replaced and an increase in the lease fees.

7.2.2 Monthly Financial Report September 2024

Cr Cottrell queried the \$40,000 allocated for Ranger at Coral Bay – what was this budgeted for? Mr Louw advised that this money was allocated for accommodation/sundries when Shire Rangers went to Coral Bay for work.

7.2.3 Budget Adjustments October 2024

Nil discussion

2.3 DEVELOPMENT SERVICES

7.3.1 Appointment of Authorised Persons under the Bush Fires Act 1954

Nil discussion

7.3.2 Management of the Blowholes Reserve

President advised that it is the intention for the Blowholes not be closed for camping but that the Shire would cease all provision of services such as rubbish, toilets and dump points and seek the revocation of the management orders.

Council agreed that as this matter was very complex and that there were a lot of questions to be asked, that it be discussed out of session

2.4 INFRASTRUCTURE SERVICES

7.4.1 RFT 06/2024 – Coral Bay Public Amenity Cleaning Services – Award of Tender

President – noticed that this was a significant increase in the rate

David Nielsen – this is for the cleaning contract only and not for the rubbish tip

CEO – the contract period is for 3 years with an option for a further term – a shorter term can be considered but would need to go out to tender.

7.4.2 Application for Memorial Plaque – Alan John Carroll

Nil discussion

7.4.3 Endorsement Detailed Design – Carnarvon Activation Project (WITHDRAWN)

This item was withdrawn

7.4.4 Additional RRG Funding

Nil discussion

7.4.5 Purchase of Workshop Vehicle (LATE ITEM)

As this is late item will be discussed at Council, if allowed.

3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

4.0 CLOSURE:

The Presiding Member declared the meeting closed at 10.52am