

AGENDA FORUM NOTES

COUNCIL CHAMBERS

STUART STREET CARNARVON

MONDAY 25 NOVEMBER 2024

GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

**SHIRE OF CARNARVON
AGENDA FORUM MEETING HELD ON
MONDAY 25 NOVEMBER 2024
COMMENCING AT 8.30AM**

1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Cr E Smith..... Presiding Member/Shire President
Cr B Maslen..... Councillor, Gascoyne/Minilya Ward
Cr L Skender Councillor, Plantation Ward
Cr M Ferrierinha Councillor, Plantation Ward
Cr P Kelly Councillor, Town Ward (TEAMS)
Cr D Maslen Councillor, Town Ward

Mrs A Dexter..... Chief Executive Officer
Mr D Nielsen Executive Manager, Infrastructure Services
Mr S Louw Manager, Regulatory Services
Mrs D Hill Senior Executive Officer

Apologies

Cr L Vandeleur Councillor, Town Ward
Cr A Cottrell Councillor, Coral Bay Ward

Observers Nil
Leave of Absence Nil

1.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

Cr PK Kelly (Indirect Financial) – Item 7.1.2 - 2024/2025 Christmas/New Year Shut Down For Shire Administration And Operational Staff

Cr PK Kelly (Impartiality) – Late Item (subject to Council approval) - Kickstarters Gascoyne Dash 2025 - In Principle Approval To Utilise North Common Land

Cr L Skender (Direct Financial) – Item 7.1.2 - 2024/2025 Christmas/New Year Shut Down For Shire Administration And Operational Staff

Cr Luke Skender (Impartial) – Item 7.4.2 - Approval to accept and utilised additional 2024/2025 Regional and Road Group Funding on thre Quobba/Gnaraloo Road

Cr Luke Skender (Impartial) – Item 7.4.4 - RFT 09/2024 – Plant and operators for flood damage repairs – AGRN 1118 Award of Tender

2.0 DEPARTMENTAL REPORTS

2.1 GOVERNANCE

- 7.1.1 Council Appointment to the Waste and Land Management Sub Committee**
Noted that a proxy appointment will be required – to be appointed at Council Meeting.
- 7.1.2 2024/2025 Christmas Shutdown – Administration & Operational Staff**
Cr Kelly declared a Financial Interest
Cr Skender declared an Indirect Financial Interest
Nil discussion
- 7.1.3 Actions Performed Under Delegated Authority – October/November 2024**
Nil discussion
- 7.1.4 Implementation of the Shire of Carnarvon Major Projects & Infrastructure Committee**
Cr Skender – enquired as to if there would be a community member on the Committee
CEO – advised that the meetings are open to the community. Appointment of a community member will be considered at a later date as there are some membership considerations to be formalised.

2.2 CORPORATE & COMMUNITY SERVICES

- 7.2.1 Accounts Paid Under Delegation October 2024**
Nil discussion
- 7.2.2 Budget Adjustments – November 2024**
Nil discussion
- 7.2.3 Monthly Financial Report October 2024**
CEO advised that there is additional information which has been included in the agenda report titled “key points for Councillors consideration”.
President – enquired about the Pioneer Cemetery Fencing and when will the fence be erected.
David Nielsen – responded and advised yes the fence is expected to be erected early in the new year. Funds to come from the Reserve Fund – estimated cost of \$162,500 which includes contingencies.

2.3 DEVELOPMENT SERVICES

- 7.3.1 Revised St John WA Land Transfer Mechanism – 5 Rushton Street and 358 Robinson Street**
Stephen Louw briefed Council on the history of this matter
- 7.3.2 Local Planning Policies**
Nil discussion

7.3.3 Pelican Point Beach Closure

Nil discussion

2.4 INFRASTRUCTURE SERVICES

7.4.1 Proposed Amendment to the Carnarvon Waste Site Fees & Charges

President – considers that the proposed charge for the commercial customer is quite cheap?

David Nielsen - it was \$40 but trying to incentivise to separate and therefore proposing \$35/t for commercial customers.

CEO – maybe there needs to be more clarity in the motion – will discuss in session at the Council Meeting.

7.4.2 Approval to Accept and Utilise Additional 2024/2025 Regional Road Group Funding on the Quobba/Gnaraloo Road

Cr Skender declared an Impartiality Interest

Nil discussion

7.4.3 Floating Pontoon Jetty Repair Options

General discussion on technical specifications of the pontoon jetties.

President – the struts only last 10 years with no maintenance. If they were regularly maintained would they last longer.

David Nielsen – unfortunately the strut system comes in a sealed unit so unable to carry out any maintenance or repair parts.

7.4.4 RFT 09/20224 Plant and Operators for Flood Damage Repairs – AGRN 1118 Award of Tender

Cr Skender declared an Impartiality Interest

David Nielsen – was surprised that Council only received 3 submissions. The tenders did not provide a compelling case with 2 submissions significantly at a higher cost than budgeted for with one submission considered to be too low in cost.

Cr Dudley Maslen – one submission was too low - what is considered as too low ?

David Nielsen – we know about how much everything costs from past experience and with a low cost also opens up the request for variances in the contract.

3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

Nil

LATE ITEMS:

The CEO advised Council that there would be 3 late items that would be submitted to Council for consideration (subject to Council approval) at the Council Meeting. Councillors have been provided with the items separate to the agenda. The items are –

1. Endorsement of Tramway Bridge Closure

2. Shire of Carnarvon – Federal & State Election Priority Statement
3. Kickstarters Gascoyne Dash 2025 – In Principle Approval to Utilise North Common Land

4.0 CLOSURE:

The Presiding Member declared the meeting closed at 9.19am.