

Shire of Carnarvon
**APPLICATION FOR MOBILE TRADING
LICENCE**

**Public Places and Local Government Property
Local Law 2021**



To: Chief Executive Officer
Shire of Carnarvon
PO Box 459
CARNARVON WA 6701

APPLICANT DETAILS:

Name (s):	
Business Name:	
Trading Name:	
ABN:	
Postal Address:	
Contact Phone (w):	
Contact Phone (h):	
Email Address:	

BUSINESS/ OPERATION DETAILS:

Proposed goods, wares, merchandise or services to be sold:

Proposed trading location/s:

Applicants are advised to include aerial images to indicate precise locations

Number of car park bays or area in m² required at location/s to safely operate:

Proposed trading days/ dates (respective of location):

Proposed trading hours (respective of location):

Description of stall/ vehicle (please include photos of interior and exterior):

Vehicle details (if applicable):

Vehicle registration:		Vehicle colour:	
Vehicle make:		Vehicle model:	
Vehicle length:		Vehicle width:	

Number of Assistants: _____

ATTACHMENT CHECKLIST:

- 1) Copy of public liability insurance for at least \$20 million
- 2) Copy of food business registration certificate under the *Food Act 2008*
- 3) Sketch, photo or plan of structure/ vehicle that trade will occur from
- 4) Site plan/s of proposed regular trade location/s showing:
 - a) street names
 - b) north point
 - c) location of trading structure and direction of trade
- 5) Plan indicating proposed means of access for pedestrians and vehicles to and from the site
- 6) Written consent from property owner if land is not owned by the Shire
- 7) Any other plan or information that the local government reasonably requires

IMPORTANT INFORMATION

Public Liability

Mobile traders and any other hawkker, trader or stall holder who is regarded as medium or high risk must have—and provide a copy of—public liability insurance to cover them for at least \$20 million in the event of injury or loss suffered by a member of the public as a result of the licensed activity. If you are in this category, please include your certificate of currency with this application to avoid delays.

Food Traders

Food Business wanting to trade under a Hawkers/Traders/ Stall Holders Licence must be classified as exempt under the Food Act 2008 or hold a Food Business Registration Certificate. All food business are required to comply with the Food Act 2008 and the Australia and New Zealand Food Standards Code at all times.

Please tick if you wish your business and contact details to be included in a public list of local stall holder/ traders. This list may be given to those coordinating events in the district.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY			
Date Received:		Received by:	
Account No.: 117330	Fee Paid:	Receipt No.:	
File No.: ADM2051		Record No.:	